



STIF-EXPRESS (AdvisorCentral) enhanced security log-in procedures effective January 19, 2015

The purpose for this enhancement is to expand existing log-in authentication procedures by introducing comprehensive controls using robust security factors, including verifying browsers, tracking number of successful/unsuccessful login attempts, determining the risk of inappropriate access to a shareholder's account.

FIRST LOG-IN:

1 At the Secure Sign In Screen, enter User ID and Password.

2 At the Enhanced Security Enrollment screen, select one of the Management Companies associated with your user ID and enter a *SSN/EIN associated with an account in that management company; click Continue.

3 Complete CAPTCHA verification.

4 At the Email Enrollment screen, enter the email address to which the temporary authentication code is sent. The email address is stored within the risk application and will be used for all AdvisorCentral communications.

5 At the Email Enrollment – Confirmation screen, verify or update the email address and select whether or not to remember the computer for future access (binding).

*SSN/EIN field represents a Tax Identification Number associated with the STIF account. Please contact STIF Administration at (860)-702-3118 to obtain TIN (tax identification number) for your account.

PLEASE NOTE: THE SSN/EIN IS NOT YOUR ACTUAL SSN/EIN/TIN, IT IS A SYSTEM ASSIGNED NUMBER.

SUBSEQUENT LOG-IN:

1 At the Secure Sign In screen, enter User ID and Password.

2 At the Identity Verification screen, confirm the email address to which the temporary authentication is sent. Click Continue to send the code. If the email address is not valid, contact the AdvisorCentral Service center.

3 Receive an email containing the temporary authentication code, which is valid for 10

4 At the Identity Verification screen, enter the authentication code and select whether or not to remember the computer for future access (binding).

5 At the Authentication Complete screen, verify or modify the email address. Select Finish to display the landing page.

After 3 invalid entries the system will suspend the User ID and will present the Sign-In screen with the following message ‘We are unable to process your request. For further assistance please call 1-877-546-5412 to speak to a Customer Service Representative.

Please contact the Advisor Central Service Center at 1-877-546-5412 Monday-Friday, 9:00 AM - 5:30 PM or email advisorcentral@bnymellon.com for more information or assistance.

Investors also can access their account via a toll-free number (800) 754-8430 – Fund 136.